

**Palm Beach Lakes
Virtual Schedule and Instructions**



School Year 2021

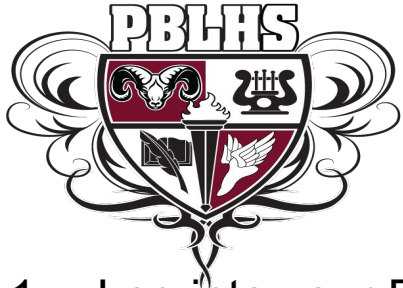


Palm Beach Lakes High School

Virtual Bell Schedule FY21

Classes Will Be Held Monday-Friday

Period	Time
Mr. Alfonso's Wake Up Call / Morning Announcements	7:15
Period 1	7:30 – 8:24
Period 2	8:30 – 9:24
Period 3	9:30 – 10:24
Period 4	10:30 – 11:24
LUNCH	11:24 – 12:00
Period 5	12:00 – 12:54
Period 6	1:00 – 1:54
Period 7	2:00 – 2:54

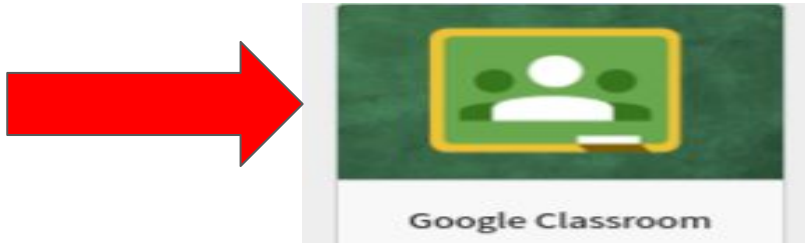


Daily Virtual Procedures

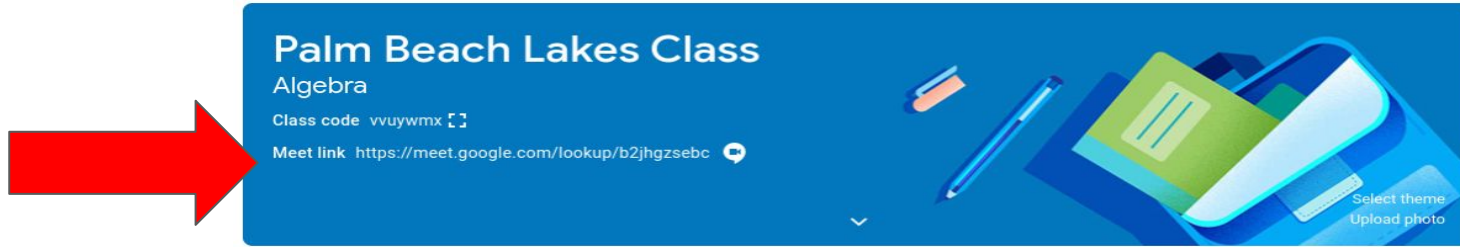
1. Log into your District Student Portal on your homescreen from chromebook OR <https://www.palmbeachschools.org/> (link at bottom of page). **Students MUST log in to their portal every single day.**

For Help Click: [Directions to Access Student Portal](#)

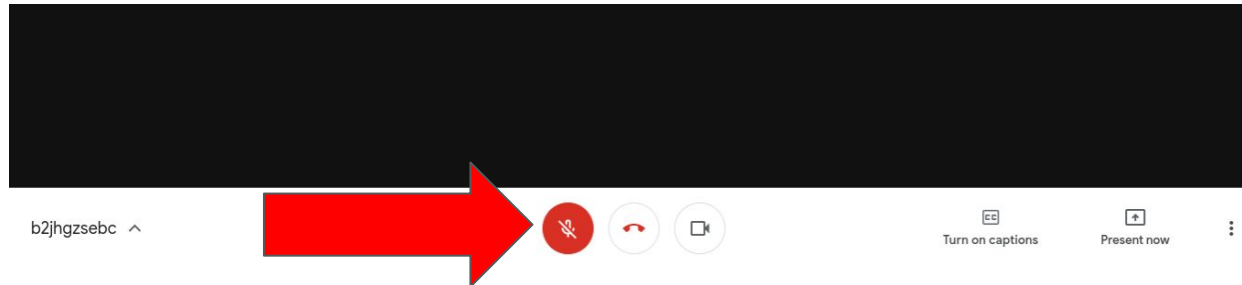
2. Click on the Google Classroom tile.



3. Access Google meet link at the top of your Google classroom page. Click on the link next to MEETING LINK.



4. When you enter the class, click on the microphone at the bottom of the video screen to MUTE your microphone. Leave your camera on.



5. Review the opening screen, begin DO NOW, and wait for the instructor.



SAMPLE TEACHER OPENING SCREEN

**Class Opening Screen
Daily Agenda
Class Date: 07/30/2020**

MUTE YOUR MICROPHONE

TURN ON YOUR CAMERA

- **Do Now (5 min):**
- **Review Online Classroom Rules and Procedures (10 min):**
- **Class Topic / Discussion (20 min):**
- **Student Assignments (20 min):**

Online Classroom Behavior Expectations



Listen to the instructor. No speaking unless you are asked to speak.

Act appropriately. When typing in the chat box be respectful to the teacher and fellow students.

Keep focused. During class, take notes, read articles or text, and complete assignments.

Engage with your teacher and peers. Participate in collaborative discussions, chats, and assignments.

Show up dressed for success. Shirt and bottoms required.